



Ref: GDRCT/IQAC/22-23/01

Date: 22/06/2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

It is proposed to convene the first IQAC meeting on 25/06/22 at 11:30 AM. All the members of IQAC are requested to attend the meeting without fail.

The agenda of the meeting will be:

Welcome address

- Confirmation of minutes of last meeting.
- Introduction of the new IQAC members.
- To review overall progress of the academic, co-curricular, extracurricular, research and extension activities.
- To report on quality initiatives by IQAC.
- Any other matter with the permission of the cell.

Coordinator IQAC

PRINCIPAL
G.D. RUNGTA COLLEGE
OF SCIENCE & TECHNOLOGY
BHILAI (C.G.)

Principal & Chairperson

Copy to

- Chairman Sir (for kind information)
- All IQAC members for necessary action
- Institute website and Notice Board for dissemination



IQAC MINUTES OF THE MEETING

The IQAC coordinator welcomed the gathering and briefed the meeting agenda. The following points were deliberated in the meeting.

- The minutes of last meeting were read and confirmed
- Introduction of the new IQAC members.
All the IQAC members briefly introduced themselves.
- To review overall progress of the academic, co-curricular, extracurricular, research and extension activities.
- Discussion on examination dates and course syllabus coverage, attendance of students, identification of slow learners, and steps needed to improve the slow learner was done.
- Discussion of elective subjects, project work, and student allocation for the same was done.
- The students requested to incorporate research component for the interested students.
- Dr. Amit Shrivastav proposed a plan for organizing a Blood Donation Camp on 17th September 2022.
- Report on quality initiatives by IQAC.
Dr. Neema S. Balan instructed all the class teachers to inform parent about their ward's overall progress and attendance in various college activities.
- Any other matter with the permission of the cell.
The meeting was concluded with no other matter to be discuss.



M. K. Singh
PRINCIPAL
G.D. RUNGTA COLLEGE
OF SCIENCE & TECHNOLOGY
BHILAI (C.G.)

Coordinator

Principal & Chairperson (IQAC)

INTERNAL MEMBERS

S no	INTERNAL MEMBERS	DESIGNATION
1	Dr Neema S Balan	Principal
2	Dr Sushma Shrivastav	HOD, Dept of Education
3	Mr Amit Shrivastav	Astt Prof, Dept of Science
4	Ms Farhat Anjum	Astt Prof, Dept of Computer Science
5	Mr. Susheel Punwatkar	Astt Prof, Dept of Comm & Mgmt
6	CA Sonal Rungta	Director, (F&A)
7	Dr Sanjeev Shukla	Administrative Representative
8	Mr Prakash Wahaney	Administrative Officer
9	Dr. Ajazuddin	Prof, RCPSR
10	Dr Manoj Verghese	Prof, Dept of Mgmt, RCET

EXTERNAL MEMBERS

S.no	EXTERNAL MEMBERS	DESIGNATION
1	Dr Sourabh Gupta	Nominee from the Industry.
2	Mr Rahul Bhandari	Nominee from the Industry.
3	Ms Sweta Kumari	Student Alumni
4	Ms Banmeet Kaur Kalra	Student Alumni

IQAC COORDINATOR

Dr Jyoti Upadhyay (HOD)



Coordinator IQAC

PRINCIPAL
G.D. RUNGTA COLLEGE
OF SCIENCE & TECHNOLOGY
BHILAI (C.G.)

Principal & Chairperson (IQAC)